

Surrey Square Primary School Surrey Square, London SE17 2JY Tel 020 7703 3049 Email office@ssq.org.uk y SurreySqSchool Web www.surreysquareprimary.co.uk

Head Teachers: Nicola Noble Matt Morden

TERM TIME LEAVE FORM

Please use this form to notify the school of your intention to withdraw your child during term time.

Childs name: Class:

If applicable:

Siblings name:

My child's last day at school will be: be:

Please give your reasons for the intended absence:

Name:

Date:

Signed.



Class:



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To be completed by the school:

Number of school days intended to be absent:

Attendance % for the last 12 months:

School comment:

Attendance code to be used:

Assistant Head Teachers signature:

Date:

